



**COURSE INFORMATION SHEET**

**MEM40119  
CERTIFICATE IV IN ENGINEERING  
(108266K)**

**STATE INSTITUTE OF TRAINING  
RTO 45205, CRICOS 03948A**

## MEM40119 Certificate IV in Engineering (108266K)

### Course Description

This qualification defines the skills and knowledge required for a higher engineering tradesperson within metal, engineering, manufacturing and associated industries. The skills associated with this qualification are intended to apply to a wide range of engineering work undertaken in the fields of refrigeration and air conditioning, casting and moulding, computer numerically controlled (CNC) programming, fluid power, heavy fabrication, instrumentation, maintenance, plant mechanics, marine electronics, mechatronics, patternmaking, robotics, toolmaking, welding and watch and clock services and repair, including post-trade work.

### Entry Requirements

This qualification may be accessed by direct entry. While there is no qualification entry requirement, SIT will provide this course as a pathway to students who have completed MEM30319 Cert III in Engineering – Fabrication Trade.

#### State Institute of Training - SIT Entry Requirements:

- All students must be 18 years of age or older in order to apply for enrolment into this qualification.
- Students must have completed High School (or equivalent)
- There are no requirements for previous work experience for entry into this course.
- All students must register their USI
- The students must have good computer skills (including WORD, EXCEL, PowerPoint and Internet to search for information)
- All students must complete the Pre Training Review

#### English Language Proficiency

- This course is delivered and accessed in English. The students must have LLN (Language, Literacy and Numeracy) Skills for the level of this course.
- Students must provide current (test date less than 2 years) and valid proof of English Language Proficiency by any of the following tests:
  - IELTS (International English language testing System) minimum overall score 5.5
  - PTE (Pearson Test of English) minimum overall score 42
  - TOEFL iBT (Test of English as a Foreign Language – Internet based test) minimum overall score 50
  - C1 Advanced (formerly Cambridge English – Advanced CAE) minimum overall score 162
  - OET (Occupational English Test) minimum overall score 350

The student can be exempt from English proficiency condition by providing evidence any of the following:

- They are a citizen of United Kingdom, United States of America, Canada, New Zealand, Republic of Ireland.
- They have completed minimum 5 years of study in Australia, Canada, New Zealand, South Africa, Republic of Ireland.
- They have completed (within the past 2 years) in Australia in English – requirements for senior secondary certification of education.

- They have completed (within the past 2 years) in Australia in English – substantial component of AQF Level 4 or higher on a student visa.

### Course Duration

This qualification is expected to be completed in 92 weeks, 1740 hours.

This will include

- 30 weeks of face-to-face training and assessment spread over three (3) study periods of 10 weeks each,
- 22 weeks of face-to-face training and assessment spread over two (2) study periods of 11 weeks each,
- 22 weeks of mandatory work placement component and
- 18 weeks of total study break period interspersed between study periods.

### Course Location

**Address:** Level 1, 29 James Street, Pakenham VIC 3810

### Mode of Study:

The mode of delivery for this qualification will be Face-to-face classroom sessions, practical training and assessment in a purpose-built workshop and workplace practice via a mandatory work placement.

### Packaging Rules

To be awarded the MEM40119 Certificate IV in Engineering, units of competency to the value of 132 points must be achieved,

- all core units of competency (totalling 33 points)
- elective units of competency to a minimum value of 12 points from Group A
- elective units of competency to a maximum value of 87 points from Group B to bring the total value to 132 points

<https://training.gov.au/Training/Details/MEM40119>

### Total Course fees

Tuition Fees:	\$24, 000 (including all learning resources)
Material Fee:	\$1000
Non-refundable Application Fee:	<u>\$250</u>
Total:	\$25,250
<b>Minimum initial deposit required:</b>	\$1500

### Please Note:

- The above fees does not include the cost of living in Australia.
- SIT does NOT provide any VET [Vocational Education and Training] FEE-HELP, government-funded subsidy or other financial support arrangements.
- SIT reserves the right to change the fees over the duration of this course.

### Accommodation and Cost of Living in Australia

The average living costs in Australia is an important part of student's financial preparation. The Study in Australia website provides detailed information regarding different Accommodation options and other living costs. These costs are an approximate guide and don't take into account individual

budget and spending habits. Please visit <https://www.studyinaustralia.gov.au/english/live-in-australia/living-costs>

The Department of Home Affairs has financial requirements applicants must meet in order to receive a student visa for Australia. The Home Affairs website covers in more detail how to work out how much money you might need to cover the costs of your stay in Australia as international student.

The 12-month living costs are;

- For students or guardians - AUD\$21,041
- For partners coming with you - AUD\$7,362
- For a child coming with you - AUD\$3,152

### **Delivery Methods**

All structured activities are scheduled for 20 hours per week. Participants will complete theoretical and practical training in classroom and in a simulated environment in a purpose-built workshop, followed by work placement which will allow students to learn and demonstrate performance evidence in a functioning workspace.

SIT will use a range of techniques during face-to-face delivery including trainer presentations and demonstrations, individual tasks, case studies, research, role plays, practical demonstrations, and group work. Practical sessions and demonstrations will be conducted in the purpose-built workshop.

### **Work Based Training**

All students will undertake 440 hours of work placement over 22 weeks at 20 hours per week. Work placement will be organised by SIT; however, students will have the option to complete a placement at their own workplace or look for other placement options. All external host employers will need to be approved by SIT and a work placement agreement will be signed by SIT, Host employer and the student before commencement.

### **Self Study**

Students will be required to complete a list of additional self-study activities in their own time to complement the formal learning they are doing as part of their studies. A Self Study Guide with a list of activities will be provided to students for every unit of competency. These learning activities form a formal part of the training and are mandatory.

### **Recognition of Prior Learning and Credit Transfer**

Prior to enrolment SIT will determine any prior learning of each student with regard to their existing skills, knowledge and experience that the student may have acquired through formal (credit transfer), non-formal and informal learning related to Units of Competency in this qualification, in order to determine the amount of training SIT will provide to each student. If RPL or Credit Transfer is granted, this may result in a shorter course duration for this qualification. For further details, please refer to the policy on our website, [www.sit.vic.edu.au](http://www.sit.vic.edu.au) (\*see the note on last page)

### **Language, Literacy and Numeracy (LLN) Assessment**

Prior to course commencement, enrolled students will be required to undertake a Language, Literacy and Numeracy (LLN) Assessment designed for Cert IV level, so that SIT can determine whether students need LLN support during their studies

### **USI – Unique Student Identifier**

All new or continuing SIT students undertaking nationally recognised training, need a USI in order to receive their Qualification or Statement of Attainment. For Further information:

<https://www.usi.gov.au/>

SIT meets the requirements of the Student Identifier scheme. SIT will not issue AQF certification documentation to a student without being in receipt of a verified Student Identifier for that student, unless an exemption applies under the Student Identifiers Act 2014.

For further details, please refer to the policy on our website, [www.sit.vic.edu.au](http://www.sit.vic.edu.au) (\*see the note on last page)

### **Student Support Services**

SIT offers a range of Student Support Services to help the overseas students in adjusting to study and life in Australia. Students will be provided with an age and culturally appropriate Orientation Program which will provide them with information about the services available to ease their transition into life and study in Australia and to assist them as needed. This provision of support services to students is as an integral part of training services provided by SIT. These support services will be provided at no additional cost to the student.

For further details, please refer to the policy on our website, [www.sit.vic.edu.au](http://www.sit.vic.edu.au) (\*see the note on last page)

### **Course Progress Monitoring Strategy**

Students are required to maintain satisfactory course progress. SIT will monitor the course progress to ensure that students are able to complete their course within the expected duration specified in the COE. SIT will implement its risk intervention strategy if required.

For further details, please refer to the policy on our website, [www.sit.vic.edu.au](http://www.sit.vic.edu.au) (\*see the note on last page)

### **Refunds and Fees Protection**

SIT's Refund Policy and Procedure provides relevant information regarding refund conditions including:

- a) Refund terms and conditions
- b) the student's rights as a consumer, including but not limited to a statutory cooling-off period of 10 business days.

For further details, please refer to the policy on our website, [www.sit.vic.edu.au](http://www.sit.vic.edu.au)

**Tuition Protection Scheme** Protection of Fees paid in advance – In case of provider default, TPS ensures that international students are able to either

- complete their studies in another course or with another education provider or
- receive a refund of their unspent tuition fees.

For more information on TPS, please visit <https://tps.gov.au/Home>

### **Deferment, Suspension and Cancellation of study**

**Student Initiated Deferrals** - Students may be able to temporarily defer the commencement of their studies or suspend their enrolment after commencement on the grounds of compassionate or compelling circumstances.

#### **Provider Initiated Suspension or Cancellation -**

SIT may suspend or cancel a student enrolment including but not limited to, breach of Enrolment Agreement and visa conditions.

SIT will inform the student in writing about the intention to suspend or cancel the student enrolment and the reason for doing so. The student will be given a notice of intention to report and 20 working days to access SIT's internal complaints and appeals process.

For further details, please refer to the policy on our website, [www.sit.vic.edu.au](http://www.sit.vic.edu.au) (\*see the note on last page)

### **Complaints and Appeals**

Students can choose to appeal any decision made by SIT in accordance with the Complaints and Appeals Policy and Procedures. The Complaints and Appeals Policy and related procedure is available at our website, [www.sit.vic.edu.au](http://www.sit.vic.edu.au) (\*see the note on last page)

International students can make a complaint to the Overseas Student Ombudsman ([www.oso.gov.au](http://www.oso.gov.au)) if they are not satisfied with SIT's internal complaints and appeals process. The availability of complaints and appeals processes, does not remove the right of the student to take action under Australian Consumer Law.

### **Issuance of Certification**

SIT will issue AQF [Australian Qualifications Framework] certification documentation only to a student whom it has assessed as meeting the requirements of the training product as specified in the relevant training package. AQF certification documentation will be issued within 30 calendar days of course completion, provided all agreed fees the student owes to SIT have been paid. For further details, please refer to the policy on our website, [www.sit.vic.edu.au](http://www.sit.vic.edu.au) (\*see the note on last page)

### **Pathways from this qualification**

After completing this course, students can apply for **MEM50119 Diploma of Engineering – Advanced Trade**

### **Application Procedure and further information**

Apply directly to SIT on our website, [www.sit.vic.edu.au](http://www.sit.vic.edu.au) (\*see the note on last page)

### **Contact Details:**

Email - [info@sit.vic.edu.au](mailto:info@sit.vic.edu.au)

Phone – 0411025745

In person - Level 1, 29 James Street, Pakenham VIC 3810

### **Further Information:**

- SIT does not use any 3<sup>rd</sup> party arrangements for delivery and assessment of this course.
- SIT does not guarantee that a student will obtain a particular employment outcome after completing this course.
- SIT does not promise any possible migration outcomes from undertaking this course, or guarantee successful education assessment outcomes.